

Council

Wednesday, 12th February,
2014
at 2.00 pm

LIBERAL DEMOCRAT GROUP BUDGET PROPOSALS

Members

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MEMBERS' ROOM DOCUMENTS

Agendas and papers are now available via the Council's website

Liberal Democrat Group – Budget Proposals, attached.

Tuesday, 4 February 2014

DIRECTOR OF CORPORATE SERVICES

LIBERAL DEMOCRAT GROUP

GENERAL FUND REVENUE BUDGET 2014/15 TO 2016/17

AMENDMENT

It is recommended that Council :

- i) Notes the Consultation process that was followed as outlined in Appendix 1 to the General Fund Revenue Budget 2014/15 to 2016/17 report on the Council agenda and notes that this year's process took into consideration feedback from last year on how to improve the process.
- ii) Notes that the consultation feedback has been taken into consideration by the Cabinet and has informed their final budget proposals.
- iii) Notes the Equality and Safety Impact Assessment process that was followed as set out in paragraphs 25 to 27 of the General Fund Revenue Budget 2014/15 to 2016/17 report on the Council agenda, and the details contained in Appendix 2 to the report which reflect the feedback received through the consultation process.
- iv) Approves the revised estimate for 2013/14 as set out in Annex 1 to this Amendment.
- v) Notes that this revised estimate reflects a reduced contribution from the Environment & Transport Portfolio to provide Direct Revenue Funding to finance the Capital Programme of £2,585,000 and that this funding will be replaced by Council Resources.
- vi) Accepts grants which total £3.6M (£3.35M from the Cabinet Office and £250,000 from the Department for Work & Pensions) to support unemployed adults and young people into employment as part of the City Deal and approves in accordance with financial procedure rules revenue expenditure for the delivery of the programme over a period of three years.
- vii) Approves the Council to act as Lead Accountable Body for the administration of the grant funding which totals £3.6M across the Solent LEP area.
- viii) Delegates authority to the Assistant Chief Executive to undertake such actions necessary to enable the successful delivery of the programme.
- ix) Notes the position on the forecast roll forward budget for 2014/15 as set out in paragraphs 44 to 72 of the General Fund Revenue Budget 2014/15 to 2016/17 report on the Council agenda.
- x) Approves the revenue pressures as set out in Appendix 4 to the General Fund Revenue Budget 2014/15 to 2016/17 report on the Council agenda.
- xi) Approves the revenue bids set out in Appendix 5 to the General Fund Revenue Budget 2014/15 to 2016/17 report on the Council agenda as amended by the changes in Section A of Annex 2 and set out in more detail in Annex 3 to this Amendment.

- xii) Approves the efficiencies, income and service reductions as set out in Appendix 6 to the General Fund Revenue Budget 2014/15 to 2016/17 report on the Council agenda as amended by the changes in Section B & C of Annex 2 and set out in more detail in Annex 4 to this Amendment.
- xiii) Approves the General Fund Revenue Budget as set out in Annex 5 to this Amendment which assumes a council tax increase of 2.0%.
- xiv) Delegates authority to the Chief Financial Officer to action all budget changes arising from the approved pressures, bids, efficiencies, income and service reductions and incorporate any other approved amendments into the General Fund estimates.
- xv) Approves the allocation of up to £500,000 from the Organisational Development Fund which is part of the Strategic Reserve to fund the resourcing requirements to complete the Pay & Allowances Review.
- xvi) Notes that after taking these items into account, there is an estimated General Fund balance of £6.9M at the end of 2017/18 as set out in Annex 6 to this Amendment.
- xvii) Delegates authority to the Chief Financial Officer, in consultation with the Director of Corporate Services, to do anything necessary to give effect to the recommendations in this Amendment.
- xviii) Sets the Council Tax Requirement for 2014/15 at £73,472,200.
- xix) Notes the estimates of precepts on the Council Tax collection fund for 2014/15 as set out in Appendix 9 to the General Fund Revenue Budget 2014/15 to 2016/17 report on the Council agenda.
- xx) Delegates authority to the Chief Financial Officer to implement any variation to the overall level of Council Tax arising from the final notification of the Hampshire Fire and Rescue Authority precept and the Police and Crime Commissioner for Hampshire precept.
- xxi) Notes the Medium Term Forecast as set out in Annex 7 to this Amendment.
- xxii) Authorises the Chief Executive and Chief Officers to pursue the development of the options for efficiencies, income and service reductions as set out in Appendix 6 to the General Fund Revenue Budget 2014/15 to 2016/17 report on the Council agenda for the financial years 2015/16 and 2016/17 as amended by the changes in Section B & C of Annex 2 to this Amendment and continue to develop options to close the remaining projected gaps in those years.

LIBERAL DEMOCRAT GROUP

THE GENERAL FUND CAPITAL PROGRAMME 2013/14 TO 2016/17

AMENDMENT

It is recommended that Council :

- i) Approves the revised General Fund Capital Programme, which totals £132.5M (as detailed in paragraph 4) of the General Fund Capital Programme 2013/14 to 2016/17 report on the Council agenda.
- ii) Approves the associated use of resources as set out in Annex 8 to this Amendment which reflects a reduction in the use of Direct Revenue Financing and an increase in the use of Council Resources.
- iii) Notes the changes to the programme as summarised in Appendix 2 and described in detail in Appendix 3 to the General Fund Capital Programme 2013/14 to 2016/17 report on the Council agenda.
- iv) Notes the slippage and re-phasing as described in detail in Appendix 3 to the General Fund Capital Programme 2013/14 to 2016/17 report on the Council agenda.
- v) Adds £2,652,000 to the Environment & Transport Capital Programme in 2014/15 for the Roads Programme, funded by Council Resources.
- vi) Adds £350,000 to the Environment & Transport Capital Programme in 2014/15 for the purchase of compact sweepers, funded by Council Resources.
- vii) Notes that the revised General Fund Capital Programme is based on prudent assumptions of future Government Grants to be received, and that announcements made as part of the Comprehensive Spending Review for 2015/16 and the provisional local government finance settlement have been appropriately reflected in the proposed programme presented for approval.
- viii) Note that additional temporary borrowing taken out in 2010/11 and 2011/12 due to cash flow issues, now totalling £9.4M, is expected to be repaid by the end of 2014/15 when anticipated capital receipts are finally forecast to be received.
- ix) Notes that in addition to the forecast capital receipts that are assumed as a key element of funding the capital programme presented for approval, there may be additional receipts which will flow from the sale of assets. It was anticipated that towards the end of 2013/14 it would be possible to better estimate the amount and timing of any forecast additional receipts but this cannot be completed until the disposal programme which is currently under review is finalised.
- x) Notes the financial and project issues which are set out in paragraphs 29 to 34 and detailed for each Portfolio in Appendix 3 to the General Fund Capital Programme 2013/14 to 2016/17 report on the Council agenda.

GENERAL FUND 2013/14 - REVISED BUDGET

	Working Budget £000's	Revised Budget £000's	Variance £000's
Portfolio Total	214,798	212,213	2,585 F
Levies & Contributions			
Southern Seas Fisheries Levy	31	31	0
Flood Defence Levy	32	32	0
Coroners Service	560	600	40 A
	623	663	40 A
Capital Asset Management			
Capital Financing Charges	13,357	13,569	212 A
Capital Asset Management Account	(24,585)	(25,997)	1,412 F
	(11,229)	(12,429)	1,200 F
Other Expenditure & Income			
Direct Revenue Financing of Capital	401	401	0
Net Housing Benefit Payments	(882)	(882)	0
Non-Specific Government Grants	(134,450)	(135,988)	1,538 F
Contribution to Pay Reserve	1,400	1,400	0
Contribution to Transformation Fund	1,000	1,000	0
Collection Fund Surplus	(1,042)	(1,042)	0
Open Space and HRA	436	436	0
Risk Fund	752	451	302 F
Contingencies	411	411	0
Surplus/Deficit on Trading Areas	36	36	0
	(131,938)	(133,778)	1,840 F
NET GF SPENDING	72,255	66,670	5,585
Draw from Balances:			
To fund the Capital Programme	(401)	(401)	0
Draw from Balances (General)	(980)	4,605	5,585 F
Draw from Strategic Reserve	(825)	(825)	0
	(2,206)	3,379	5,585 F
COUNCIL TAX REQUIREMENT	70,049	70,049	0

LIBERAL DEMOCRAT GROUP BUDGET PROPOSALS
AMENDMENTS TO GENERAL FUND REVENUE BUDGET PAPERS

REF.	<u>2014/15</u>	
	BETTER £000's	WORSE £000's
<u>Section A - Revenue Bids / Initiatives</u>		
NEW a		100.0
NEW b		50.0
NEW c		50.0
NEW d		25.0
NEW e		25.0
NEW f		130.0
NEW g		100.0
NEW h		100.0
NEW i		40.0
NEW j		75.0
NEW k		75.0
NEW l		75.0
NEW m		75.0
NEW n		75.0
<u>Section B Additional Savings</u>		
NEW a	(15.0)	
NEW b	(70.0)	
NEW c	(30.0)	
NEW d	(4,183.0)	
NEW e	(222.8)	
NEW f	(282.9)	

LIBERAL DEMOCRAT GROUP BUDGET PROPOSALS
AMENDMENTS TO GENERAL FUND REVENUE BUDGET PAPERS

REF.		<u>2014/15</u>	
		BETTER £000's	WORSE £000's
<u>Section C - Rejected / Mitigated Savings Proposals</u>			
COMM 2	Reduce Community Centre budgets		12.0
COMM 3	Review of all community safety, youth offending and emergency planning activities across the council		102.0
EDL 5	Reduction in Archives opening hours		9.0
EDL 6	Reduction in Museum and Gallery Education Team		29.0
E&T 2	Pest Control - Reduce number of vans and staff		25.0
E&T 4	Reduction in staff delivering the Environmental Health Service		43.0
E&T 6	Use efficiencies to rationalise parks and street cleansing waste disposal and recycling costs. Reduce transport costs.		70.0
E&T 9	Reduction in overtime costs		10.0
E&T 10	Review external cleaning contracts		5.0
E&T 24	Reduction in staff delivering the Trading Standards Service		60.0
E&T 27	Disband the City Patrol Service		150.0
E&T 31	Review and redesign the way the Out of Hours Noise Service is delivered to reduce costs whilst still maintaining a responsive service on the busiest nights of the week including the weekend.		17.0
E&T 33	Restructure of Parking & Transport Teams		15.0
E&T 34	Restructure of the City Design group		24.0
E&T 35	Remove Conservation Officer		23.0
E&T 36	Restructure of Planning Policy and Sustainability teams		34.0
HS 3	Reduction of working hours for posts within housing development		22.0
<u>Section D - Balances</u>			
	Addition to Balances		3,158.7
		(4,803.7)	4,803.7
	Net Gap / (Surplus)		0.0

SUMMARY OF REVENUE BIDS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Recurring or One Off (R or O)	2014/15	2015/16	2016/17	Head of Service
					£000's	£000's	£000's	
<u>Children's Services Portfolio</u>								
NEW a	Prevention	Investment in the Youth Service		R	100	150	150	Graham Talbot
		Children's Services Portfolio Total			100	150	150	
<u>Communities</u>								
NEW b	Community Development	Support to Food Banks		R	50	50	50	Suki Sitaram
NEW c	Community Development	Support to Credit Unions		R	50	50	50	Suki Sitaram
		Communities Portfolio Total			100	100	100	
<u>Economic Development & Leisure Portfolio</u>								
EDL 1	Leisure Events	Queens Baton Relay	Funding to deliver an event as part of the Queens Baton Relay, a national programme	O	50			Mike Harris
NEW d	Libraries, Arts & Heritage	Leisure Volunteers Coordinator	To support re-establishment of library, gallery and museum opening hours. To rise to £35,000 in 2015/16 and 2016/17	R	25	35	35	Mike Harris
		Economic Development & Leisure Portfolio Total			75	35	35	

SUMMARY OF REVENUE BIDS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Recurring or One Off (R or O)	2014/15	2015/16	2016/17	Head of Service	
					£000's	£000's	£000's		
<u>Environment & Transport Portfolio</u>									
NEW e	Planning	Planning Enforcement	To rise to £35,000 in 2015/16 and 2016/17	R	25	35	35	Paul Nichols	
NEW f	Parking & Transport	Residents Parking Permits	Abolish charge for First Parking permit.	R	130	130	130	Frank Baxter	
NEW g	Parking & Transport	Evening Parking Charges	£1 per hour for any period	R	100	100	100	Frank Baxter	
NEW h	Parking & Transport	Investment in support to bus services	Focusing on service gaps e.g. Mansbridge	R	100	100	100	Frank Baxter	
NEW i	Integrated grounds maintenance & management	Investment in play areas	Focusing on areas unable to benefit from Section 106 agreements e.g. St Denys Community Centre, Portswood Recreation Ground	R	40	40	40	Jon Dyer-Slade	
NEW j	Waste Collection	Investment in Waste Collection	Investment to enhance service in respect of fly tipping and response to clearance at key points in the year.	R	75	100	100	Jon Dyer-Slade	
					470	505	505		
<u>Health & Adult Social Care Portfolio</u>									
NEW k	Adult Social Care	Investment in Tele Care		R	75	100	100	Jane Brentor - Lead / Carol Valentine - BH	
NEW l	Adult Social Care	Investment in Adult Services Community Assets		R	75	100	100	Jane Brentor - Lead / Carol Valentine - BH	
NEW m	Adult Disability Care Services	Investment in reablement		R	75	100	100	Jane Brentor - Lead / Carol Valentine - BH	
					225	300	300		

SUMMARY OF REVENUE BIDS

Portfolio Ref	Service Activity	Description of Item	Impact / Issues	Recurring or One Off (R or O)	2014/15 £000's	2015/16 £000's	2016/17 £000's	Head of Service
	<u>Resources Portfolio</u>							
NEW n	Grants to Voluntary Organisations	Investment in Grants to Voluntary Organisations	Including benefit advice	R	75	100	100	Suki Sitaram
		Resources Portfolio Total			75	100	100	
		GRAND TOTAL			1,045	1,190	1,190	

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE**2014/15**

Portfolio	Efficiencies	Income	Service Reductions	Total
	£000's	£000's	£000's	£000's
Children's Services	(120)	(20)	0	(140)
Communities	(52)	0	0	(52)
Economic Development & Leisure	(62)	0	(70)	(132)
Environment & Transport	(991)	(248)	(278)	(1,517)
Health & Adult Social Care	(6,811)	0	0	(6,811)
Housing & Sustainability	(20)	(10)	0	(30)
Leader's Portfolio	(288)	(80)	0	(368)
Resources	(1,614)	0	(832)	(2,446)
Sub-Total	(9,958)	(358)	(1,180)	(11,496)
Capita "Relaunch" Savings*				(1,500)
People Transformation				(920)
Total	(9,958)	(358)	(1,180)	(13,916)

*Estimated General Fund savings from Capita renegotiated contract price resulting from a combination of "Efficiencies" and "Service Reductions".

IMPACT OF PROPOSALS ON STAFFING

Portfolio	FTE In Post	FTE Vacant	FTE Total
Children's Services	0.00	1.00	1.00
Communities	0.00	1.00	1.00
Economic Development & Leisure	3.06	0.90	3.96
Environment & Transport	5.00	8.40	13.40
Health & Adult Social Care	0.50	3.00	3.50
Housing & Sustainability	0.00	0.00	0.00
Leader's Portfolio	0.00	3.90	3.90
Resources	1.60	3.00	4.60
Sub-Total	10.16	21.20	31.36
People Transformation	8.30	24.28	32.58
Total	18.46	45.48	63.94

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
<u>Children's Services - Efficiencies</u>								
CS 1	Infrastructure	School PFI contract savings	(20)	(20)	(20)			Graham Talbot
CS 2	Early Years	Efficiencies at two Council run nurseries - Startpoint Northam and Startpoint Sholing	(100)	(110)	(110)	1.00	1.00	Graham Talbot
		Sub-total	(120)	(130)	(130)	0.00	1.00	
<u>Children's Services - Income</u>								
CS 3	Inspire	Increased charges to schools for traded services	(20)	(20)	(20)			Graham Talbot
		Sub-total	(20)	(20)	(20)	0.00	0.00	
		Children's Services Portfolio Total	(140)	(150)	(150)	0.00	1.00	
<u>Communities - Efficiencies</u>								
COMM 1	Community Development	Review of community development activities across the council, including deletion of a vacant post	(52)	(67)	(67)	TBC	1.00	Suki Sitaram
		Sub-total	(52)	(67)	(67)	0.00	1.00	
<u>Communities - Service Reductions</u>								
COMM 2	Communities	DELETE - Reduce community centres budget and reinvest in community safety	0	0	0			Suki Sitaram
COMM 3	Community Safety and Emergency Planning	DELETE - Review of all community safety, youth offending and emergency planning activities across the council	0	0	0	0.00	0.00	Suki Sitaram
		Sub-total	0	0	0	0.00	0.00	
		Communities Portfolio Total	(52)	(67)	(67)	0.00	1.00	

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
<u>Economic Development & Leisure - Efficiencies</u>								
EDL 1	Development & Economy	Reductions in Economic Development Team but maintaining Inward Investment service	(42)	(48)	(48)	1.00	0.70	Barbara Compton
EDL 2	Major Projects	Efficiencies in Leisure Major Projects team	(20)	(20)	(20)			Mike Harris
		Sub-total	(62)	(68)	(68)	1.00	0.70	
<u>Economic Development & Leisure - Service Reductions</u>								
EDL 3	Gallery & Museums	Reduce opening hours of Tudor House museum	(58)	(70)	(70)	2.06		Mike Harris
EDL 4	Development & Economy	Reductions in City Development Team - deletion of 0.2 FTE vacant post	(12)	(12)	(12)		0.20	Barbara Compton
EDL 5	Arts & Heritage	DELETE - Reduction in Archives opening hours	0	0	0	0.00		Mike Harris
EDL 6	Gallery & Museums	DELETE - Reduction in Museum and Gallery Education Team	0	0	0	0.00		Mike Harris
		Sub-total	(70)	(82)	(82)	2.06	0.20	
		Economic Development & Leisure Portfolio Total	(132)	(150)	(150)	3.06	0.90	

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15		2015/16		2016/17		Net Reduction in Posts		Head of Service	
			£000's	£000's	£000's	£000's	FTE In Post	FTE Vacant	FTE In Post	FTE Vacant		
<u>Environment & Transport - Efficiencies</u>												
E&T 1	Bereavement	Energy efficiency measures	(10)	(10)	(10)	(10)					Mitch Sanders	
E&T 2	Pest Control	DELETE - Reduce number of vans and staff	0	0	0	0			0.00	0.00	Mitch Sanders	
E&T 3	Kennels	More efficient delivery of the kennels service to deal with stray dogs	(34)	(34)	(34)	(34)			1.00	1.00	Mitch Sanders	
E&T 4	Environmental Health	MITIGATE - Reduction in staff delivering the Environmental Health Service	(42)	(42)	(42)	(42)			0.00	1.00	Mitch Sanders	
E&T 5	Street lighting	Savings from dimming	(53)	(60)	(60)	(60)					Rob Harwood	
E&T 6	Parks and Street Cleansing	Mitigate - Use efficiencies to reinvest in parks and street cleansing waste disposal and recycling costs. Reduce transport costs.	(70)	(70)	(70)	(70)					Jon Dyer-Slade	
E&T 7	Integrated Grounds Maintenance & Management	Efficiencies in management structure	(20)	(60)	(60)	(60)			1.50		Jon Dyer-Slade	
E&T 8	Integrated Grounds Maintenance & Management	Saving from employment of seasonal staff	(20)								Jon Dyer-Slade	
E&T 9	Street Cleansing	Mitigate - Reduction in overtime costs	(5)	(10)	(10)	(10)					Jon Dyer-Slade	
E&T 10	Street Cleansing	Mitigate - Reinvest savings from review of external cleaning contracts	(5)	(10)	(10)	(10)					Jon Dyer-Slade	
E&T 11	Waste Collection	Increase efficiency of the new garden waste service	(22)	(22)	(22)	(22)					Jon Dyer-Slade	
E&T 12	Waste Collection	Restructure Waste & Recycling management structure	(45)	(50)	(50)	(50)			0.50	1.00	Jon Dyer-Slade	

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15		2015/16		2016/17		Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	£000's	FTE In Post	FTE Vacant	FTE In Post	FTE Vacant	
E&T 13	Waste Disposal	Housekeeping efficiencies within the waste disposal contract	(5)	(5)	(5)	(5)					Jon Dyer-Slade
E&T 14	Waste Disposal	Reduced support required for introducing the New Glass Recycling service	(410)								Jon Dyer-Slade
E&T 15	Integrated grounds maintenance & management services	Introduce two year rolling apprenticeships into grounds maintenance and street cleansing	(22)	(22)	(22)	(22)	2.00	2.00	2.00	2.00	Jon Dyer-Slade
E&T 16	Waste & Recycling Collection	More efficient method of collecting household waste, dry mixed recycling materials and glass	(228)	(240)	(240)	(240)					Jon Dyer-Slade
		Sub-total	(991)	(635)	(635)	(635)	4.00	5.00			
		<u>Environment & Transport - Income</u>									
E&T 17	Planning	Increased Planning fee income	(40)	(40)	(40)	(40)					Paul Nichols
E&T 18	Port Health	Increased income arising from the work of the Port Health Team	(50)	(50)	(50)	(50)					Mitch Sanders
E&T 19	Trading Standards	Use of existing resources to deliver services funded by government grant income as an alternative to staff reduction.	(50)	(50)	(50)	(50)					Mitch Sanders
E&T 20	Waste Collection	One off income from implementation phase of the new glass collection service	(60)								Jon Dyer-Slade
E&T 21	Waste Collection	Revise the charging mechanism and work flow for removal of bulky waste collection service	(7)	(10)	(10)	(10)					Jon Dyer-Slade
E&T 22	Waste Collection	Increase textile recycling on Southampton City Council owned sites	(12)	(12)	(12)	(12)					Jon Dyer-Slade
E&T 23	Waste Disposal	Support other local authorities with waste disposal strategies and contract management	(14)	(14)	(14)	(14)					Jon Dyer-Slade

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
NEW a	Parking & Transport	Increase charge for Residents second parking permit	(15)	(15)	(15)			Frank Baxter
		Sub-total	(248)	(191)	(191)	0.00	0.00	
<u>Environment & Transport - Service Reductions</u>								
E&T 24	Trading Standards	Delete - Reduction in staff delivering the Trading Standards Service	0	0	0	0.00	0.00	Mitch Sanders
E&T 25	Planning	Reduction in Planning Policy external costs	(30)	(30)	(30)			Paul Nichols
E&T 26	Transport	Remove funding for City Centre Shuttle Bus	(110)	(110)	(110)			Frank Baxter
E&T 27	City Patrol	Delete - Disband the City Patrol Service	0	0	0	0.00	0.00	Mitch Sanders
E&T 28	Integrated grounds maintenance & management	Restructure play area funding and remove the play area development officer post from revenue funding.	(40)	(40)	(40)			Jon Dyer-Slade
E&T 29	Environmental Health	Reduction in staff providing technical support to the Environmental Health team.	(23)	(23)	(23)		0.40	Mitch Sanders
E&T 30	Bereavement & Registration Services	Reduction in staff delivering the Registration Service.	(40)	(40)	(40)		1.00	Mitch Sanders
E&T 31	Environmental Health	Delete - Review and redesign the way the Out of Hours Noise Service is delivered to reduce costs whilst still maintaining a responsive service on the busiest nights of the week including the weekend. Retain full 7-nights a week operation	0	0	0			Mitch Sanders
E&T 32	Scientific Services	Rationalisation of air quality continuous monitoring network	(10)	(10)	(10)			Mitch Sanders
E&T 33	Parking & Transport	Mitigate - Restructure of Parking & Transport Teams reinvesting part savings in service enhancements	(15)	(60)	(60)	0.00	3.00	Frank Baxter

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15		2015/16		2016/17		Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	£000's	FTE In Post	FTE Vacant			
E&T 34	Planning	Delete - Restructure of the City Design group	0	0	0	0	0	0.00			Paul Nichols
E&T 35	Planning	Delete - Remove Conservation Officer	0	0	0	0	0	0.00			Paul Nichols
E&T 36	Planning	Delete - Restructure of Planning Policy and Sustainability teams	0	0	0	0	0	0.00			Paul Nichols
E&T 37	Planning	Reduce Learning & Development, travel and subsistence budgets	(10)	(10)	(10)	(10)					Paul Nichols
		Sub-total	(278)	(323)	(323)	(323)	1.00	3.40			
		Environment & Transport Portfolio Total	(1,517)	(1,149)	(1,149)	(1,149)	5.00	8.40			

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
<u>Health & Adult Social Care - Efficiencies</u>								
H&ASC 1	Adult Disability Care Services	Improve outcomes from reablement service so fewer people need care packages and for those where ongoing care is required they have reduced support needs.	(348)	(697)	(697)			Jane Brentor - Lead / Carol Valentine - BH
H&ASC 2	Adult Disability Care Services	Proactively assisting up to 600 people to access low level services to delay access to long term care by between 3 and 6 months	(168)	(337)	(337)			Jane Brentor - Lead / Carol Valentine - BH
H&ASC 3	Provider Day Services	Move from SCC provided horticultural and woodwork Day Service to an alternative model of delivery for same service	(30)	(60)	(60)	0.50	1.00	Jane Brentor / Stephanie Ramsey
H&ASC 4	Learning Disability and Adult Disability Care Services	Retender of Domiciliary Care across all care groups. Increased focus on improving quality and reducing/delaying future long term care needs of clients	(360)	(420)	(420)			Stephanie Ramsey - Lead / Carol Valentine - BH
H&ASC 5	Learning Disability and Adult Disability Care Services	Review above standard cost Residential and Nursing Packages	(500)	(500)	(500)			Stephanie Ramsey - Lead / Carol Valentine - BH
H&ASC 6	Learning Disability	Review of placements for 1) clients with an acquired Brain Injury and 2) clients with a Learning Disability to ensure appropriateness of current accommodation	(140)	(140)	(140)			Stephanie Ramsey - Lead / Carol Valentine - BH

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
H&ASC 7	Adult Disability Care Services	Reviewing day service provision for older people and improving Community Options to support reablement	(80)	(120)	(120)			Stephanie Ramsey / Carol Valentine
H&ASC 8	Portfolio Wide	Remodelling through use of Social Care transfer funding allocated via NHS and maintaining eligibility criteria	(2,300)	(2,300)	(2,300)			Stephanie Ramsey
H&ASC 9	Portfolio Wide	Savings from various recurring and one off contingencies no longer required	(1,400)	(400)	(400)			Alison Elliot
H&ASC 10	Mental Health Commissioning	Remodelling in Substance Misuse Provision	(135)	(135)	(135)		2.00	Stephanie Ramsey
H&ASC 11	Public Health	Review of Current Public Health Supported Services & Refocus of Investment to improve outcomes for children and young people and reduce health inequalities	(1,350)	(1,750)	(1,750)			Andrew Mortimore / Stephanie Ramsey
H&ASC 12	Adult Disability Commissioning	Reduction in Nursing Block Contract Beds		(20)	(40)			Stephanie Ramsey
Sub-total			(6,811)	(6,879)	(6,899)	0.50	3.00	
Health & Adult Social Care Portfolio Total			(6,811)	(6,879)	(6,899)	0.50	3.00	

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
<u>Housing & Sustainability - Efficiencies</u>								
HS 1	Estate Regeneration and Housing Delivery	Further charge to HRA	(20)	(20)	(20)			Barbara Compton
		Sub-total	(20)	(20)	(20)	0.00	0.00	
<u>Housing & Sustainability - Income</u>								
HS 2	Sustainability	Income from non General Fund areas	(10)	(15)	(15)			Paul Nichols
		Sub-total	(10)	(15)	(15)	0.00	0.00	
<u>Housing & Sustainability - Service Reductions</u>								
HS 3	Housing Development	Delete - Reduction of working hours for posts within housing development	0	0	0	0.00	0.00	Barbara Compton
		Sub-total	0	0	0	0.00	0.00	
		Housing & Sustainability Portfolio Total	(30)	(35)	(35)	0.00	0.00	

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
<u>Leader's - Efficiencies</u>								
LEAD 1	Legal Services	Review and reduction of service provision and minor restructure in Legal Services	(98)	(105)	(105)	1.40		Richard Ivory
LEAD 2	Democratic Services	Restructure in Democratic Services to reflect changing requirements and reduction in member support	(64)	(64)	(64)	2.50		Richard Ivory
LEAD 3	Democratic Services	Renegotiation of current lease arrangements for Mayoral car	(6)	(6)	(6)			Richard Ivory
LEAD 4	Chief Executive & Communications	Reduction in overall spend	(50)	(50)	(45)			Suki Sitaram
NEW b	Democratic Services	10% reduction in all Members Allowances	(70)	(70)	(70)			Richard Ivory
		Sub-total	(288)	(295)	(290)	0.00	3.90	
<u>Leader's - Income</u>								
LEAD 5	Communications	Activity undertaken by the Contracts team has resulted in a contract for provision of a wireless network service to be managed by Communications, that will provide a minimum guaranteed income from the provider	(50)	(10)	(10)			John Spiers
NEW c	Licensing	Introduction of a Late Night Levy	(30)	(30)	(30)			Richard Ivory
		Sub-total	(80)	(40)	(40)	0.00	0.00	
		Leader's Portfolio Total	(368)	(335)	(330)	0.00	3.90	

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
<u>Resources - Efficiencies</u>								
RES 1	Admin Buildings	Savings arising from the rationalisation of central office accommodation (Accommodation Strategy) including the vacation of buildings	(569)	(569)	(569)			John Spiers
RES 2	Property Portfolio Management	Disposal of some investment property leads to a reduction in overall management costs and fees payable to Capita	(250)	(250)	(250)			John Spiers
RES 3	Contract Management	Savings achieved from the Capita Contract	(572)	(572)	(572)			John Spiers
RES 4	Customer Services	Reduction in postage costs across the council following a review of current postal charges and work to streamline future provider arrangements	(50)	(52)	(52)			John Spiers
RES 5	Risk Management & Insurance	Reduction in the annual contribution to the internal Self-Insurance Fund	(100)	(100)	(100)			Andy Lowe
RES 6	Cross Council	Reduction in colour photocopying / printing	(23)	(23)	(23)			Andy Lowe
RES 7	Investment Property	Reduction in the annual contribution towards the provision for bad debts	(50)	(50)	(50)			John Spiers
RES 8	Procurement	Efficiencies / reduction in costs from future procurement activity relating to sub £100k spend / contracts		(300)	(400)			John Spiers
Sub-total			(1,614)	(1,916)	(2,016)	0.00	0.00	

SUMMARY OF EFFICIENCIES, ADDITIONAL INCOME AND SERVICE REDUCTIONS

Portfolio Ref	Service Activity	Description of Item	2014/15	2015/16	2016/17	Net Reduction in Posts		Head of Service
			£000's	£000's	£000's	FTE In Post	FTE Vacant	
<u>Resources - Service Reductions</u>								
RES 9	Finance Service	Redirection of resources and reduction in current service provision.	(100)	(100)	(100)	1.00	1.00	Andy Lowe
RES 10	Admin Buildings	Reductions in cleaning, general supplies, services and budgets maintaining Civic Buildings where there is discretionary spend	(90)	(90)	(90)	1.00	1.00	John Spiers
RES 11	Central Repairs & Maintenance	Further reduction in planned maintenance programme resulting from fewer properties and the setting up of sinking funds for future maintenance of Civic Centre and One Guildhall Square	(300)	(300)	(300)			John Spiers
RES 12	Gross Council	Reduction in general supplies & services budgets across all Directorates	(250)	(250)	(250)			Andy Lowe
RES 13	Property Client	Reduction of Accommodation Planning role in Property Team. Current rationalisation of office accommodation will be complete by September 2014, after the vacation of Marland House	(8)	(16)	(16)	0.60		John Spiers
RES 14	Admin Buildings	Deletion of Project and Safety Officer as significant part of the role (project management) is now minimal due to other budget reductions. The safety aspects of the role have also diminished due to fewer buildings	(24)	(24)	(24)	1.00		John Spiers
RES 15	Admin Buildings	Reduction in some out of hours services through reductions in overtime and deletion of one vacant Town Sergeant post	(40)	(40)	(40)		1.00	John Spiers
RES 16	HR Services	Reduction in General Supplies & Services budgets	(20)	(20)	(20)			Richard Ivory
Sub-total			(832)	(840)	(840)	1.60	3.00	
Resources Portfolio Total			(2,446)	(2,756)	(2,856)	1.60	3.00	
GRAND TOTAL			(11,496)	(11,521)	(11,636)	10.16	21.20	

2014/15 GENERAL FUND REVENUE ACCOUNT

Portfolios	2014/15 Forecast £000's	Revenue Pressures £000's	Revenue Bids £000's	Savings & Income £000's	2014/15 Budget £000's
Children's Services	55,692.5	3,300.0	100.0	(140.0)	58,952.5
Communities	3,780.8		100.0	(52.0)	3,828.8
Economic Development & Leisure	13,752.8		75.0	(132.0)	13,695.8
Environment & Transport	38,835.4	128.0	470.0	(4,061.0)	35,372.4
Health & Adult Social Care	70,720.2	91.0	225.0	(7,731.0)	63,305.2
Housing & Sustainability	2,341.6			(30.0)	2,311.6
Leader's Portfolio	3,265.4	105.0		(368.0)	3,002.4
Resources	22,822.6		75.0	(3,946.0)	18,951.6
Sub-total for Portfolios	211,211.3	3,624.0	1,045.0	(16,460.0)	199,420.3
Levies & Contributions					
Southern Seas Fisheries Levy	31.4				31.4
Flood Defence Levy	39.8				39.8
Coroners Service	560.0				560.0
	631.2	0.0	0.0	0.0	631.2
Capital Asset Management					
Capital Financing Charges	12,588.4			446.2	13,034.6
Capital Asset Management Account	(24,525.7)				(24,525.7)
	(11,937.3)	0.0	0.0	446.2	(11,491.1)
Other Expenditure & Income					
Direct Revenue Financing of Capital Trading Areas (Surplus) / Deficit	100.0			(100.0)	0.0
Net Housing Benefit Payments	0.0				0.0
Non-Specific Government Grants & Other Funding	(758.2)				(758.2)
Business Rates (*)	(70,361.4)				(70,361.4)
Collection Fund Deficit	(49,102.7)				(49,102.7)
Open Spaces and HRA	2,842.6				2,842.6
Risk Fund	435.7				435.7
Contingencies	4,400.0				4,400.0
	250.0				250.0
	(112,194.0)	0.0	0.0	(100.0)	(112,294.0)
NET GF SPENDING	87,711.2	3,624.0	1,045.0	(16,113.8)	76,266.4
Draw from Balances:					
Addition to / (Draw From) Balances	(3,362.0)			567.8	(2,794.2)
To fund the Capital Programme	(100.0)			100.0	0.0
	(3,462.0)	0.0	0.0	667.8	(2,794.2)
Revenue Pressures	3,624.0	(3,624.0)			0.0
Net Gap in Budget After Pressures	14,401.0	0.0	1,045.0	(15,446.0)	0.0
COUNCIL TAX REQUIREMENT	73,472.2	0.0	0.0	0.0	73,472.2

(* Includes Section 31 Grant in respect of reduced Business Rates income due to changes announced in the Autumn Statement and also the Top Up paid to the Council as part of the Business Rates Retention Scheme)

BALANCES

	2013/14	2014/15	2015/16	2016/17 & 2017/18
	£000's	£000's	£000's	£000's
Opening Balance	29,923.5	30,119.4	22,714.2	14,081.2
Draw to Support Capital	(401.0)	0.0	0.0	0.0
(Draw to Support) / Contribution from Revenue	6,004.9	(2,794.2)	(4,202.9)	1,576.3
Contributions to / from Other Reserves	(1,400.0)	0.0	0.0	0.0
Draw for Strategic Schemes	(4,008.0)	(4,611.0)	(4,430.1)	(8,740.2)
Closing Balance	30,119.4	22,714.2	14,081.2	6,917.3

MEDIUM TERM FINANCIAL FORECAST

Portfolios	2014/15 Forecast £000's	Base Changes £000's	2015/16 Forecast £000's	Base Changes £000's	2016/17 Forecast £000's
Children's Services	58,952.5		58,952.5		58,952.5
Communities	3,828.8		3,828.8		3,828.8
Economic Development & Leisure	13,695.8		13,695.8		13,695.8
Environment & Transport	35,372.4		35,372.4		35,372.4
Health & Adult Services	63,305.2		63,305.2		63,305.2
Housing & Sustainability	2,311.6		2,311.6		2,311.6
Leader's Portfolio	3,002.4		3,002.4		3,002.4
Resources	18,951.6		18,951.6		18,951.6
Add Pressures - Future Years (Unknown)		1,000.0	1,000.0	1,000.0	2,000.0
Base Changes & Inflation		6,641.9	6,641.9	7,904.0	14,545.9
Sub-total for Portfolios	199,420.3	7,641.9	207,062.2	8,904.0	215,966.2
Levies & Contributions					
Southern Seas Fisheries Levy	31.4		31.4		31.4
Flood Defence Levy	39.8		39.8		39.8
Coroners Service	560.0		560.0		560.0
	631.2	0.0	631.2	0.0	631.2
Capital Asset Management					
Capital Financing Charges	13,034.6	1,297.5	14,332.1	960.0	15,292.1
Capital Asset Management Account	(24,525.7)	(500.0)	(25,025.7)	(460.0)	(25,485.7)
	(11,491.1)	797.5	(10,693.6)	500.0	(10,193.6)
Other Expenditure & Income					
Direct Revenue Financing of Capital	0.0		0.0		0.0
Trading Areas (Surplus) / Deficit	0.0		0.0		0.0
Net Housing Benefit Payments	(758.2)		(758.2)		(758.2)
Contribution to Pay Reserve	0.0	737.0	737.0		737.0
Non-Specific Government Grants & Other Fundii	(70,361.4)	26,412.5	(43,948.9)	12,718.2	(31,230.7)
Business Rates	(49,102.7)	1,719.3	(47,383.4)	(937.2)	(48,320.6)
Collection Fund Deficit	2,842.6	(1,501.8)	1,340.8		1,340.8
Open Spaces and HRA	435.7		435.7		435.7
Risk Fund	4,400.0	100.0	4,500.0	100.0	4,600.0
Contingencies	250.0		250.0		250.0
	(112,294.0)	27,467.0	(84,827.0)	11,881.0	(72,946.0)
NET GF SPENDING	76,266.4	35,906.4	112,172.8	21,285.0	133,457.8
Draw from Balances:					
Addition to / (Draw From) Balances	(2,794.2)	(1,408.7)	(4,202.9)	2,613.2	(1,589.7)
To fund the Capital Programme	0.0		0.0		0.0
NET GAP IN BUDGET	(2,794.2)	(1,408.7)	(4,202.9)	2,613.2	(1,589.7)
Council Tax Requirement					
Council Tax	73,472.2	1,468.4	74,940.6	1,499.2	76,439.8
Roll Forward Gap	0.0	33,029.3	33,029.3	22,399.0	55,428.3
Less Savings - Future Years (Known)		(325.0)	(325.0)	(415.0)	(740.0)
Revised Gap	0.0	32,704.3	32,704.3	21,984.0	54,688.3
<i>Executive Position</i>	<i>0.0</i>	<i>32704.3</i>	<i>32,704.3</i>	<i>21,984.0</i>	<i>54,688.3</i>
<i>Variance</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>

GENERAL FUND CAPITAL PROGRAMME

<u>EXPENDITURE</u>	2013/14 £000's	2014/15 £000's	2015/16 £000's	2016/17 £000's	Total £000's
Children's Services	21,584	5,169	4,764		31,517
Economic Development & Leisure					
- Economic Development	5,451	9,573	12,796	324	28,144
- Leisure	984	2,686	144	117	3,931
Environment & Transport					
- A E&T	18,919	23,897	627		43,443
- B City Services	2,541	1,088	27		3,656
Health & Adult Social Care	859	768			1,627
Housing & Sustainability	2,051	10,615	1,400	127	14,193
Resources	2,762	2,695	550		6,007
Total GF Capital Programme	55,151	56,491	20,308	568	132,518
<u>USE OF RESOURCES</u>					
Unsupported Borrowing	8,073	3,211	550		11,834
Capital Receipts	4,218	7,666	8,394	117	20,395
Contributions	3,704	12,777	395		16,876
Capital Grants	37,158	32,038	10,131	127	79,454
DRF from Balances	88	480	6	113	687
DRF from Portfolios	1,910	319	832	211	3,272
Total Financing	55,151	56,491	20,308	568	132,518

